



Step One: Initial Meeting & Paperwork

- ☐ Contact our Pastoral Associate, Abby Wass, at (262) 754-0158.
- ☐ Expect a call from a Celebrant to schedule an initial meeting.
- ☐ Set the date and time for the convalidation ceremony.
- ☐ Provide sacramental records (see back for more info):
 - ☐ For the Bride.
 - ☐ For the Groom.
- ☐ Provide a copy of your original marriage certificate/license.

Meeting Date

Ceremony Date

Step Two: Plan the Convalidation Ceremony

- ☐ Select Scripture readings from the **United in Christ** book. Email your selections to the Pastoral Associate at awass@hanb.org.
 - ☐ First Reading (Old Testament) pgs 1-19.
 - ☐ Responsorial Psalm pgs 21-28.
 - ☐ Gospel Reading pgs 61-81.

Selection

Selection

Selection

Step Three: Final Preparation

- ☐ Schedule a final meeting with your Celebrant.
- ☐ Participate in the Sacrament of Reconciliation.
- ☐ Have a check ready to pay the fees at the ceremony (fees will be sent by the Pastoral Associate in advance).

Meeting Date

Fees Due



Sacramental Records

You will need to provide the following certificates to the Pastoral Associate:

- Catholics must obtain **an “annotated” baptismal certificate** from the parish where they were baptized. It must be **issued within the last six months**.
- Non-Catholics must obtain a copy of their baptismal certificate.

To obtain these certificates, write or call the church where the sacrament was celebrated and request a copy.

There is usually no charge for these certificates.