



Holy Apostles

CATHOLIC PARISH AND SCHOOL

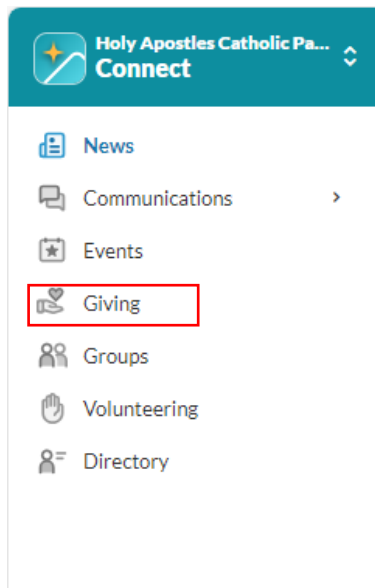
Mission Commitment 2026 Guide to Completing Two Forms: Submit Your Pledge Online | Submit Your Scheduled Giving

Submit Your Pledge Online

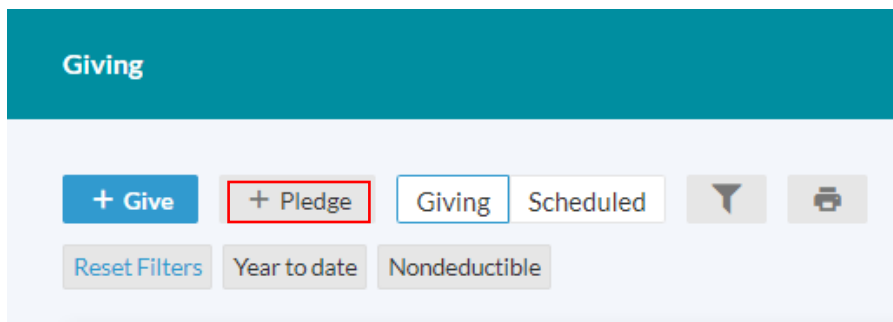
Sign In to your myhanb/Realm account link: <https://onrealm.org/hanb/Account/Start>

If you need to reset your password, click on **Sign In** and use the *Forgot your password?* to receive an email sent from notifications@onrealmmail.org to set your new password and login.

Once logged in, locate **Giving** in the left-hand menu:



Click the **Pledge** button:



Please **Set a Schedule** for the frequency of payments and the amount per period. Review the **Summary** before you click **Save Pledge**.

A screenshot of the 'Financial Giving' form on the Holy Apostles Catholic Parish Connect website. The form is titled 'Financial Giving' and 'Holy Apostles Catholic Parish'. It asks 'How much would you like to pledge?' and shows an amount of '\$50.00'. Below this, there are two tabs: 'AS CAN' and 'SET A SCHEDULE'. The 'SET A SCHEDULE' tab is selected. Under this tab, there are buttons for different frequencies: 'ONCE A WEEK', 'EVERY 2 WEEKS', 'ONCE A MONTH', 'TWICE A MONTH', 'EVERY 3 MONTHS', and 'ANNUALLY'. The 'ONCE A MONTH' button is selected. Below these buttons, there are fields for 'Start Date' (1/1/2026) and 'End Date' (12/1/2026). At the bottom, there is a 'SUMMARY' section showing '\$50.00 once a month' and '\$600.00 total pledge'. The 'Save Pledge' button is highlighted with a red rectangular box.

Thank you for adding your pledge of \$50.00

Frequency: once a month from Jan 1 - Dec 1, 2026

Total Pledge: \$600.00

You will receive an email confirmation for this pledge.

Finish

Before you go...

☐ Add an online gift to fulfill this pledge.

Before you go......please note using the form above is to set up your pledge for 2026 but it does not schedule your gift payments. If your method of fulfilling your pledge is making online payments, setting up your schedule is a separate form. Check the **Add an online gift to fulfill this pledge** to continue or review the steps below.

You may view your pledges in the right-hand column of your Giving tab.

FUTURE PLEDGES ▾

Financial Giving

Jan 1, 2026 - Dec 1, 2026

Frequency: \$50.00/every month

0%

Total Pledge: \$600.00

Applied: \$0.00

Remaining: \$600.00

Submit Your Scheduled Giving Online

View your current schedule(s) of gift payments in your account prior to setting up a new schedule.

Giving

+ Give

+ Pledge

Giving

Scheduled

Filter

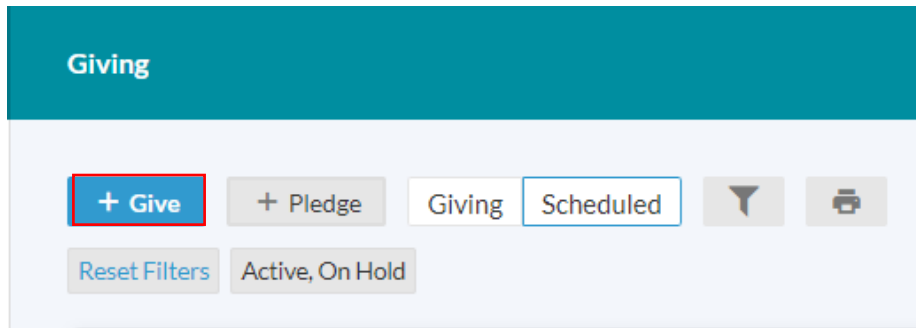
Print

Reset Filters

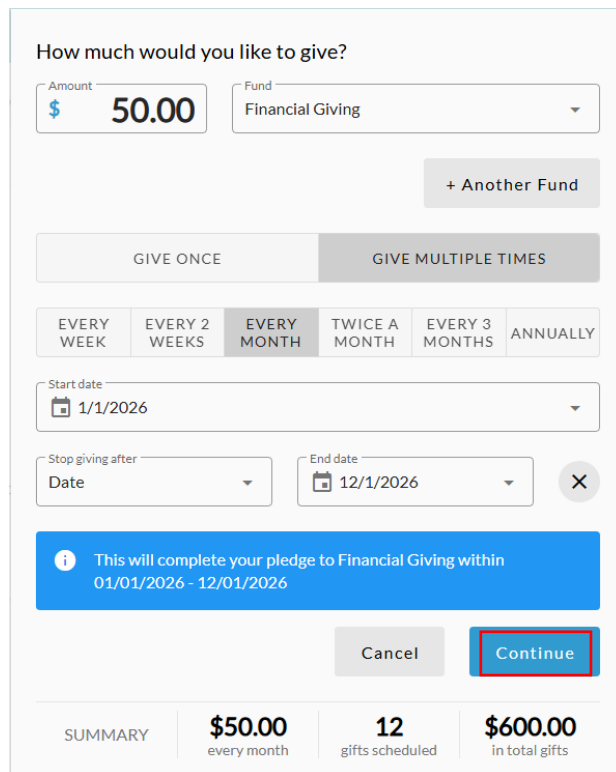
Active, On Hold

If you currently have a schedule, you may edit the existing schedule by editing the amount and the scheduled ending date, or you may remove the schedule. You are unable to edit the frequency of the scheduled gifts.

If setting up a new schedule, click on the **Give** button.



The screenshot shows a teal header with the word "Giving". Below it, there are several buttons: "+ Give" (highlighted with a red box), "+ Pledge", "Giving", "Scheduled", a funnel icon, and a printer icon. At the bottom, there are "Reset Filters" and "Active, On Hold" buttons.

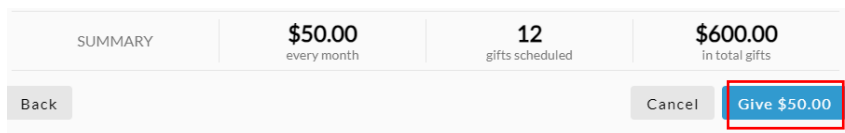


The form is titled "How much would you like to give?". It includes an "Amount" field with a dollar sign and "50.00", and a "Fund" dropdown menu set to "Financial Giving". There is a "+ Another Fund" button. Below these are two tabs: "GIVE ONCE" and "GIVE MULTIPLE TIMES". Under "GIVE MULTIPLE TIMES", there are frequency options: "EVERY WEEK", "EVERY 2 WEEKS", "EVERY MONTH" (selected), "TWICE A MONTH", "EVERY 3 MONTHS", and "ANNUALLY". There is a "Start date" field set to "1/1/2026". Below that, there is a "Stop giving after" dropdown set to "Date" and an "End date" field set to "12/1/2026" with a close button (X). A blue information box states: "This will complete your pledge to Financial Giving within 01/01/2026 - 12/01/2026". At the bottom are "Cancel" and "Continue" buttons (the "Continue" button is highlighted with a red box). A summary table is at the bottom:

SUMMARY	\$50.00 every month	12 gifts scheduled	\$600.00 in total gifts
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Continue to select a **Payment Method** saved in your account or to add your Bank Account or Credit/Debit Card information.

Review the **Summary**, when ready, submit by clicking the **Give** button.



The screenshot shows a summary table with the same data as the previous form:

SUMMARY	\$50.00 every month	12 gifts scheduled	\$600.00 in total gifts
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Below the table are three buttons: "Back", "Cancel", and "Give \$50.00" (highlighted with a red box).